

CITY OF LYNDEN

PUBLIC WORKS DEPARTMENT

Main Number: (360) 354-3446



Public Works Committee Meeting Minutes

City Hall - 300 Fourth Street

4:00 PM July 07, 2021

Call to Order

Roll Call

Members Present: Mayor Scott Korthuis, Councilors Gary Bode, Ron De Valois and Jerry Kuiken

Staff Present: Public Works Director Steve Banham, Programs Manager Mark Sandal, Sr.
Admin. Assistant Miriam Kentner

Public Present: Gary Vis

Action Items

1. **Approve Minutes from June 09, 2021**

Kuiken motioned to approve the minutes and De Valois seconded the motion.

Action:

The minutes from June 09, 2021, were approved.

2. **Community Center Parking Lot Access Agreement - Wes Herman / Upper End LLC**

Banham stated that he received an email from Wes Herman, owner of 110 5th Street and representing Upper End, LLC, requesting a parking agreement for the five spaces abutting the building. This building is located south of the Community Center parking lot and is not in the Historic Business District.

The Committee discussed the history of the building at length and reviewed the location and the draft "License Agreement for Shared Parking" presented by Banham. The Committee was enthusiastic about the redevelopment of the building and the ability of the City to support this by providing a parking agreement.

Banham stated staff is working with the City Attorney to review the agreement.

Action:

The Public Works Committee concurred and directed staff to work with Wes Herman and the City Attorney to finalize the License Agreement for Shared Parking.

3. **Kode Kamp and Kamm PRD**

Sandal explained that staff is working on an agreement for credit for water connection fees and transportation impact fees for those portions of the waterline and widened shoulder that are outside the developments but identified in each comprehensive plan.

Action:

The Public Works Committee concurred and directed staff to finalize the agreement for credit on water connection fees and transportation impact fees.

Information Items

4. Project Funding Results

Surface Transportation Block Grant (STBG): The Whatcom Council of Governments (WCOG) Transportation Technical Advisory Group Committee recommended a grant of \$800,000 to the City for Benson Road improvements from Sunrise Drive to Badger Road. The WCOG Executive Board meets on July 14 to formally approve the funding. The project is scheduled to be coordinated with the WSDOT construction of a compact roundabout tentatively scheduled for 2023.

Department of Ecology Stormwater Grants: The Northwest Washington Fairgrounds (\$660,224 grant) and 8th Street (\$644,959 grant / \$214,986 loan at 1.2%) projects have been selected for funding. The fairgrounds will supply the 25% match to the requested DOE (75%) grant funds. The construction is expected to start in 2022.

5. Kon Tree Aire Apartments Water Supply Update

The Draft Report of Examination for Lynden's application (S1-29376) to supply water to Kon Tree Aire Apartments with a portion of the EDB water right has been posted to the Department of Ecology website for comment. The comment period is open to the public for 30 days, ending July 23, 2021. The City will be reimbursed by Kon Tree Aire Apartments for all its costs. Possible hook up expected in late fall.

6. Water Usage During Heat Wave

Banham presented an exhibit showing the 2021 Daily Water Use and Storage. The Committee discussed the response of the Water Treatment Plant and the water usage during the record heat wave of 100 degree and higher temperatures from June 26 to 28. The Water Treatment Plant had to go offline and rebalance chemicals to assure the water met quality standards. The water plant and raw water intake pumps were able to keep up with the high-water usage.

7. Wastewater In-Line Testing for COVID Ending

Covid-19 testing from the City's wastewater system contract ends July 31, 2021. No further extensions are planned. The City has collected a significant amount of data which has also been provided to the University of Washington.

8. Website Updates

Banham briefly explained that updates have been made to the city website.

Stormwater Management

Transportation Benefit District-funded projects

Cross Connection Control

Various Other Improvements

9. PROJECTS

Managed Aquifer Recharge

Banham and Sandal reviewed the concept of the project which will take high flows out of the Nooksack River and infiltrate them into a groundwater aquifer. Staff explained that two potential sites are being considered. These sites are located on Washington State Department of National

Resources Land (DNR) land. Staff is arranging meetings with local tribes to provide updates on this project.

Korthuis explained that the Whatcom County Executive is interested in this project and has offered his assistance.

Industrial Condensate Outfall

The Committee discussed the Small Works Roster project installing sanitary sewer manholes along Hannegan Road beginning at Riverview Road and extending south. The Hannegan Manhole is scheduled to be installed in August.

Fire Station Renovation:

Banham stated paving is scheduled to occur Thursday, July 8th. Overall, the Fire Station Renovation project even with a few small delays is progressing on schedule.

West Front Street

Staff is planning to advertise for the West Front Street project this fall pending County funding approval and review of materials availability (currently shortages of PVC pipe).

10. Street-Bonded Project Work Session

Korthuis stated he is preparing the Street Capital Projects Bond document for City Council and will bring the draft to the August Public Works Committee Meeting. This is similar to the street improvements that were done in the early 2000's under the previous mayor.

New Business:

Front Street Pin Oaks

The Committee discussed the Pin Oak trees located on Front Street. Bode stated as they continue to grow taller and out of space, they potentially become a safety hazard. Banham stated that Public Works staff is working with an arborist to determine the health of the trees and necessary actions.

Foxtail Street

Banham stated certified letters have been mailed to residents abutting the street detailing a proposed latecomer agreement for water and sewer utility and sidewalk improvements. These will benefit future development along Foxtail Street. Residents have contacted him expressing concern; however, no hearings have been requested.

Plant Maintenance Shop and Chamber of Commerce Storage

Vis inquired about potentially using some portion of a future Water and Wastewater maintenance shop for Chamber of Commerce storage. The Committee discussed the existing maintenance shop at the Wastewater Treatment Plant. Public Works is looking into upgrading those workspaces. One alternative is to construct a new facility on the vacant property near the six-million-gallon tank. The Committee liked the idea of a new facility similar to the equipment storage building at the Public Works Shop.

Adjournment: The meeting was adjourned at 5:21 p.m.

Next Meeting: August 4, 2021